Members present: Michael Altenburger, Matt Barrett, Ed Edmonds, Christopher Fox, Barry Keating, Ron Kraemer, Marya Lieberman, Thomas Marullo, David Mayernik, Pierpaolo Polzonetti, Bridget Rickard, Diane Walker, and Michele Wolff, recorder

Absent: Peter Burns, David Dressing, Kathleen Eberhard, Mike Hildreth

Guests: Lou Jordan, Cheri Smith, and John Wang

Greeting and Welcome: The meeting began at 8:02 a.m. Marya Lieberman greeted the members of the University Committee on Libraries.

Approval of December 3, 2015 meeting minutes: Bridget Rickard made a motion to accept the minutes, David Mayernik seconded, and the minutes were approved.

Ad Hoc Committee on Study Spaces – Ed Edmonds

Edmonds reported that the Committee met on January 28 and began with a broad-based conversation about the meaning of study space. The Committee toured the Kresge Law Library and talked about what spaces students used and did not use and how those decisions matched original design plans. The Committee also reviewed a 2009 report on study space [http://ndreport.nd.edu/assets/13628/undergraduate_study_habits_final_report_6_15_09.pdf] that included departmental and student focus groups to supplement a survey about the quality of space as well as location and quantity. The Committee will focus on trying to determine what spaces are considered useful and desirable. Rickard added that new buildings and relocations impact the desirability of study space, and the group will look for opportunities to use new spaces. Kraemer offered that there is an official database on study space that needs to be updated. For instance, the Hesburgh Library renovation master plan included numbers gathered before the beginning of the recent renovations. These figures provide the inventory of types of study spaces in 2012 and the desired categories and amounts of space. The Committee might request that Jessica Kayongo meet with the ad hoc committee and share the master plan information.

The Committee will follow up on the 2009 report. Focus Groups should include graduate students and students gathered by specific disciplines. Rickard will work with student government to identify students for focus groups. Kraemer proposed that perhaps a team of students could be paid to get the database updated and working. Edmonds wants new demographic data reflecting the rise in the graduate student population and the importance of space to Humanities grad students. Outstanding questions to explore include: Will there be room in the buildings being vacated by the anthropology departments and other areas that are moving to the Crossroads project? Will the new Research Building have offices for study? Although the branch libraries have some study space, will there be continuing requests to reduce that space? Recently the Math library was asked to surrender space to accommodate additional math faculty needs for office space. What will be the impact of the relocation of the music collection?
Annex and Phase 2 – Lou Jordan

During the initial phase of the library renovation, 446,080 items were sent to the annex during the summer of 2015. The committee was given a spreadsheet of weekly reports on the use of annex materials covering the period from the opening of the annex in August 2015 through January 2016. There has been an average of 80 requests per week, approximately 35.5% of the requests are from ND faculty, 35.8% are from ND graduate students, 6% from ND undergraduates and 4.6% from ND staff. The other 18.1% are for interlibrary loan requests for scholars from other universities. The average delivery time is 15 hours. There was a comment that the number of weekly requests was very low.

UCL members had questions about the stack capacity and study space in the Hesburgh Library. The 10th floor stack capacity is smaller compared to other floors. Shelving capacity is down by 50,000 volumes. However, the 10th floor has increased seating capacity, better lighting, and is a better reading environment. The number of carrel spaces is the same as it was with the closed carrel spaces. The 10th floor is an experiment to see how it works. The other floors may resemble the 10th floor or they may be completely different. The shelves on the 10th floor are at about 80-85% capacity, and these are frequently used. On average we add 50,000 books a year to the library. Edmonds added that the Music branch library will get 70,000 volumes from the Hesburgh Library.

UCL can revisit this discussion in late fall 2016 after additional materials have been sent to the annex. Members of UCL proposed that ND Works do an article on the annex and how it works. Another suggestion was that ND Magazine write an article. There will be two articles in upcoming ND magazines on Shakespeare’s First Folio and another on a forensic study of a book in Special Collections that was rumored to be bound in human skin (the analysis has determined that it is almost certainly not). UCL made a suggestion to lobby for an article about what our library is doing and to focus on renovation.

Note: The meeting scheduled for March 3 will be canceled. The next meeting will be April 7.

The meeting adjourned at 9:16 am.