University Committee on Libraries
Meeting Minutes
December 3, 2015

Members present: Matt Barrett, Ed Edmonds, Christopher Fox, Barry Keating, Ron Kraemer, Marya Lieberman, David Mayernik, Pierpaolo Polzonetti, Bridget Rickard, Diane Walker, and Michele Wolff, recorder

Absent: Michael Altenburger, Peter Burns, David Dressing, Kathleen Eberhard, Mike Hildreth, Thomas Marullo

Guests: Matthew Anderson, Brian Fremeau, Lou Jordan, Jessica Kayongo, Karen Kennedy, and John Wang

Greeting and Welcome: The meeting began at 8:01 a.m. Marya Lieberman greeted the members of the University Committee on Libraries, and Diane Walker introduced the guests.

Approval of November 12 meeting minutes: Matt Barrett made a motion to accept the minutes, Ed Edmonds seconded, and the minutes were approved.

Hesburgh Libraries Renovation Updates – Jessica Kayongo:

Diane Walker reviewed how the renovation is implementing the master plan which began 3 years ago. The renovation is being completed in phases over a number of years. One of the goals is to increase visibility of services and expertise in the building. Another is to improve partnerships with colleagues and services across campus. To do this we need both group-work space and high quality quiet study space. A committee has developed plans for organizing the print collections in the library to enhance their use. Other areas will be designed to celebrate special collections and highlight rare books and manuscripts. Over all, the transformation will support 21st century needs rather than 20th century needs for which this space was designed. Walker reported that recent renovations have included new restrooms on the 1st and 2nd floors, the north reading room, a new north entrance and courtyard, an atrium opening between the 1st and 2nd floors, and a skylight. Future renovation will include a grand reading room, collaborative space with reservable rooms for classes, meetings, and group study, a technology row, and the future location of the Center for Digital Scholarship.

Jessica Kayongo presented an update on current renovations. Shelving is currently being installed on the 10th floor, and it will be ready for use at the start of the spring semester. Phase 1b is being completed at the south end of the center of floors 1 and 2. The skylight brings in natural light on 2nd floor and filters down to the 1st floor through the new opening. This opening also makes services and people more visible so patrons can find assistance. The 1st floor will have prominent locations for the circulation desk and the reference desk. Carpeting will absorb noise and is easier to clean than the current flooring. A second atrium opening has been cut, and new windows at the south end of the 2nd floor will allow visitors to look toward the reflecting pool and the stadium. These windows and another new opening between the floors will let in natural light. The 10th floor will have a graduate student
enclave. The 34 carrels which were small and dark have been replaced with 34 seats in the enclave, which will be available only to grad students assigned to this area, with access via their ID cards. A quiet reading room will also be located on the 10th floor. The area will have open study space with tables, and shelving with reference books. Staff that interface with patrons will be located on the 1st and 2nd floors. The next phase of construction will include staff space on the 4th floor for staff who do behind the scenes work. Offices will be in the interior, allowing more lighting to come in from the exterior windows. The Concourse will also be renovated. Discussions continue regarding the relocation of donor plaques.

Pierpaolo Polzonetti expressed concern about the location of art books. He said that art books are heavy and require tables near the shelves on which to lay the books open and natural light to see the actual colors. Lou Jordan will investigate.

The location for DVDs will be based on content, but the policy has not been formalized yet.

David Mayernick expressed concern about wayfinding issues. He asked that orientation points and wayfinding be clarified with the Shepley Bulfinch architects. Discussion also included developing floor plans for wayfinding which might include color codes and signage identifying the type of study space - quiet or interactive.

**Study spaces on campus – Karen Kennedy, Director of Housing, and Brian Fremeau, Director of Student Activities & Facilities, Student Affairs**

Karen Kennedy addressed study space in the residence halls. In the 29 undergraduate residence halls, currently less than 15 study rooms remain in use as student rooms, which is considerable progress over the last few years (last summer, 26 study rooms were converted back to being study rooms). For the past three years, hall renovations have made considerable progress to improve and expand study rooms in the residence halls. The past three major hall renovations (Lyons, St. Edwards, and Howard) have seen an increase in the amount and quality of study space, and additional interior refreshes (Cavanaugh, Farley and Breen-Phillips) greatly improved the design and quality of study spaces. In the University's graduate communities, FOG (Fischer O’Hara-Grace) and University Village, study space is available in the community centers. In The Overlook, which is Notre Dame-related housing for graduate students, study rooms were specially designed by the third party operator after visits to the popular group study rooms in Mendoza.

Marya Lieberman asked if the student body was surveyed. Fremeau said that groups of students were interviewed at LaFortune Student Center to get input. Lieberman expressed concern that students who preferred an interactive, noisy study space were interviewed but that those who preferred silent study may not have had an opportunity to provide input. Other concerns were about space in halls for co-ed study after parietals end. Bridget Rickard asked for more information about decanting study space and overcrowding of halls. Chris Fox expressed concern about the lack of space for performance practice and rehearsals (especially after 7:00 pm when late night performance rehearsal space is hard to find). Fremeau said that the larger space on the upper floor of the Crossroads Project may accommodate performance and rehearsal space.
Ed Edmonds said that when the Kresge Law Library underwent renovation, he was somewhat surprised by how the students used the space. Soft seating and lounge seating are not used by the law students, but work space, especially with tables, is in demand. A popular study area is near an entrance. Most of the students prefer individual study over group study. Also, the group enforces the use and the culture influences how the space adapts.

Lieberman asked for the creation of an ad hoc committee to work with institutional research to obtain more data on student needs. Pockets of study spaces which have 24/7 study do exist, especially on the west side of campus, but 24 hour multi use spaces in other buildings across campus is needed. Conversations could be pushed by UCL with Space Management to address this in regards to all buildings across campus.

Another need is for space for graduate students to work with undergrad students. The Committee will work on how to guide the Library on design future phases. Edmonds, Rickard, Mayernik, and Polzonetti are interested in serving on the ad hoc committee. Ron Kraemer said that OIT may have data and analytics on technology which they can share with the committee.

Next meeting – Update from ad hoc committee will be presented at the next meeting. Discussion needs to occur between Student Affairs, Provost Office, Vice President’s Office, Technology and others across campus. Edmonds may have an update on the integrated library systems for the next meeting.

Edmonds motioned to adjourn, Fox and Barrett seconded, and the meeting adjourned at 9:16 a.m.