University Committee on Libraries  
Meeting Minutes  
October 1, 2015

Members present: Michael Altenburger, Matt Barrett, David Dressing, Kathleen Eberhard, Ed Edmonds, Christopher Fox, Mike Hildreth, Barry Keating, Ron Kraemer, Marya Lieberman, Thomas Marullo, Bridget Rickard, Diane Walker, and Michele Wolff, recorder

Absent: Peter Burns, David Mayernik, and Pierpaolo Polzonetti

Guests: Lou Jordan, Cheri Smith, and John Wang

Greeting and Welcome: The meeting began at 8:20 a.m. Marya Lieberman greeted the members of the University Committee on Libraries, and Diane Walker introduced the guests.

Approval of May 14 meeting minutes: Barry Keating moved to accept the minutes from the May 14 meeting. Ed Edmonds seconded the motion, and the minutes were unanimously approved.

Strategic Plan: The Committee reviewed the Hesburgh Libraries Strategic Plan/Summer 2015 Annual Update. This is an internal document which is not publicly posted or available. Walker asked for questions, suggestions, or comments for consideration. Lieberman asked the Committee to look it over again and be prepared to discuss it at the next meeting. Matt Barrett applauded the transparency of the document and asked for the quantitative attachment to be included. The missing captions and the attached quantitative document is now included.

Call for Agenda topics – Marya Lieberman

Lieberman asked for suggestions of agenda items for the Committee to address during the academic year. These were the suggestions from this meeting:

1. How do people use the Library’s physical space?
2. Curate ND and services available
3. Open Access fees
4. Study spaces in library
5. Grad students need Lenox computers (2) in the library – maybe in the CDS

Open Access Funding Proposal

The proposal was submitted 6 weeks ago to the Provost. Lieberman hopes to have a response to share with UCL at the next meeting.

Open Access Conference - Cheri Smith

1. ISLA, in conjunction with Notre Dame, will present a 1½ day seminar to help people on campus understand changing scholarly communications, predatory publishers, and other issues. Junior
faculty, committees on promotion of tenure, and grad students need to be aware of these changes. Smith will contact prospective speakers and is beginning the rough planning for the conference. It will be on Friday and Saturday in the spring near Easter. Vendors will talk about tools to manage scholarly input and profiles. ORCID will host a presentation on how to create your own scholarly identification. Other topics include how scholarship is received when it comes in other forms like blogs, etc. Does the Committee have suggestions for themes or speakers? Does UCL have questions? UCL members do want a discussion of OA threats, including predatory publications, index hacking, and things that appointments and promotions committees should look for and students should be aware of.

2. OA Threats – Jeffrey Beall has published information on this. We have tried to invite him to speak, but he is difficult to contact. If he is not willing to speak, maybe he could recommend someone. Clifford Lynch, CNI executive director, might be able to recommend someone. Right now the working title is: Changing landscape of scholarly communication. We would like something catchy that draws people in. Please send title suggestions, topics, and suggestions for speakers to Cheri Smith.

3. Reaching out to post docs – We would like to encourage post docs to attend the conference. Perhaps Mandy Havert could reach out to the post doc office.

4. Smith will send a paragraph-long description of the conference to UCL members and encourages them to spread the word about the conference.

5. The Grad students thought March would be good time for the conference but would prefer a more concentrated and shorter time commitment - maybe Saturday sessions for grad students where they could pick and choose their sessions. Currently ORCID identity sessions are scheduled for three concurrent half hour sessions.

6. Smith referenced the Open Access Funding Proposal of $1K-$3 to publish in Open Access Journals. For countries in the developing world, open access journals are absolutely necessary. Grad students have expressed their need for assistance with OA fees. The OA fee proposal provides a limited amount of money per person per year to publish in OA journals. The budget would include $50K for OA fees. The Library is aware that there are predatory journals that try to get these publications. Our proposal is asking for 3 years of bridge funding because this is not in the library budget. Currently our academic publishing model is based on subscriptions to large packages.

Reports from Librarians:

1. Hesburgh Libraries – Diane Walker
   a. Renovation and construction-The north side of the central section of floors 1 and 2 of the Hesburgh Library has been renovated and includes a new north entrance and courtyard with landscaping, a north reading room, and a skylight. Phase 1A was completed before the semester began. Currently we are removing marble slabs that enclosed the old 2nd floor restrooms. Marble is being salvaged and stored. Stones in the planters in the new north courtyard came from the stadium and Joyce Center areas. The marble from the Library will be repurposed as well.
b. **Shelving annex progress**- 450,000 volumes from the lower level were moved to the annex. We have received approximately 50 requests per week for items from annex, but many of these are through interlibrary loan. (Last week we had 51 requests, of which 25 were interlibrary loan). The highest number of requests from one department was 8 and that was from English for bibliographies. We have an average 20-hour delivery time.

c. **University Librarian’s 5-year review**- Walker thanked the committee and Marya Lieberman, who chaired the reappointment committee, for recommending Diane’s reappointment as University Librarian. She also appreciates the recommendations for improvement, such as additional communication, adding more award recognitions, and increasing diversity.

d. **ARL and others** – Research libraries have launched a project to link digital repositories so that research can be more openly available and easily found. The initiative is called SHARE and is being coordinated through the Association of Research Libraries. Rick Johnson, from the Hesburgh Libraries, has been invited to serve as a visiting program officer at ARL to support this special project. 30% of his time will be contributed to this project.

e. **$10M gift**- Rudy and Jane Navari wanted to donate their gift to an initiative that Father Ted thought was important and which would honor Fr Ted. The Hesburgh Libraries Capital Campaign priorities include the Center for Digital Scholarship. Navari pledged $10 million over 5 years, of which 4 million is for renovation and a new home for the CDS on the 2nd level of the Hesburgh Library and $6 million is for endowments for digital initiatives.

f. **Personnel changes**: Ron Kraemer asked why Notre Dame is losing library faculty and staff to other entities. Walker responded that most of the programmers are leaving for better paying positions and personal reasons. For example, last month 2 faculty members who were program directors left because their spouses were hired elsewhere.

2. **Kresge Law Library – Ed Edmonds**

a. **Personnel** – Staffing at the Law Library is down from 9 librarians to 5. Joe Thomas, Librarian Emeritus, has accepted a position as Deputy Director at Georgetown University. Carmela Kinslow and Laurel Cochrane both received emerita status. And one staff member has left. The Library’s changing staff needs are related to changing skill sets.

b. Endowment income came in below expected annual figures. Library has cut expenditures by 50% in acquisitions and relies on endowment income only.

c. Library is scheduled for an ABA site inspection.

d. The Law Library continues to work with Hesburgh Libraries on the integration of library systems.

e. The University needs to look at study space needs beyond the libraries. The challenge with construction at Hesburgh Libraries and the enrollment of the largest population of Law students at ND, has resulted in a greater need for study space. Also, the Libraries’
needs are different. Law school students don’t use soft seating, but Hesburgh Libraries patrons do use soft seating. ND has installed stand up work stations in law library.

f. An Ad Hoc committee on study space issues is being created to voice this campus-wide issue. The University has 900,000 square feet of space under renovation or construction. Bond Hall might have space, but it is at the far end of campus. Study space is needed in the center of campus near the law school. The Committee should contact student representatives who would be interested in serving on this ad hoc committee. The Committee should lay out goals at the next meeting and contact Anne Firth who oversaw a study when she was involved with student affairs. Ron Kraemer will investigate who on campus is in charge of repurposing study space. These issues will be discussed at the next committee meeting.

**New Business:** Lieberman asked for a motion to move the meeting start time to 8:00 a.m. Ed Edmonds made a motion, Dave Dressing seconded, and the motion carried. **UCL meetings will begin at 8:00 a.m. beginning in November.** Michele Wolff will make Calendar changes and send an update of time to members.

Chris Fox motioned to adjourn, Edmonds seconded, and the meeting adjourned at 9:20 a.m.