



# <u>University of Notre Dame Hesburgh Libraries</u> Librarian-in-Residence Program

The Hesburgh Libraries and the Kresge Law Library at the University of Notre Dame offer early-career librarians the opportunity for professional-level experience in academic librarianship via their Librarian-in-Residence Program. The purpose of the residency is to interest early-career librarians or librarians new to research libraries who are members of historically underrepresented groups in professional learning and service by launching their careers at the Hesburgh Libraries. Resident positions include benefits coverage, paid leave and funding to support professional development activities.

The two-year appointment is designed to provide an immersion in academic librarianship, an opportunity to focus on areas of interest, and funding to support professional engagement at the national level. By participating in the program, individuals will demonstrate skills at a professional level, develop a professional network, and be prepared for future career opportunities.

Throughout the appointment, the Resident Librarian will gain meaningful work experience within the Kresge Law Library and throughout the Hesburgh Libraries. Areas of priority for the Hesburgh Libraries for the academic year 2016-2017 include:

- Assessment
- Project Management
- Space Planning

In addition, he/she will work independently and with a mentor to develop a research proposal with the goal of presenting the findings at a professional conference or in a professional journal. The resident will be afforded an opportunity to participate on a Library committee, and if applicable, task forces. He/she will develop collegial relationships with Hesburgh Libraries and Kresge Law Library employees, other University of Notre Dame faculty and administrators, and colleagues at peer institutions. Residents will become involved in relevant national and regional professional organizations. The resident will acquire first-hand experience with research and scholarship, service to the Libraries, and service to the profession. The resident reports administratively to the Organizational Development Librarian.

### **Required Qualifications:**

- Graduate degree from an ALA-accredited program in Library and Information Science before September 2016
- General knowledge of physical and digital information resources
- Demonstrated commitment to diversity in the workplace or community
- Excellent written and oral communication skills
- Ability to work in a team environment
- Demonstrated interest in professional development and contribution

## **Universal Competencies:**

- **Positive Impact/Achieving Results**: Ability to utilize existing resources and learning to achieve or exceed desired outcomes of current and future organizational goals/needs. Ability to demonstrate ethical behavior in diverse situations while producing results.
- Service Excellence/Customer Focus: Ability to meet or exceed customer service needs
  and expectations and provide excellent service in a direct or indirect manner. Ability to
  effectively transmit and interpret information through appropriate communication with
  internal and external customers.
- Collaboration and Embracing Diversity: Ability to work with a variety of individuals and groups in a constructive and civil manner while appreciating the unique contributions of individuals from varied cultures, nationalities, genders, ages, etc.

### **SALARY AND BENEFITS:**

The Librarian-in-Residence will be appointed as visiting faculty at the rank of assistant librarian with a minimum salary of \$47,000. A benefits package including paid holidays will be offered.

#### **Environment:**

The University of Notre Dame is a highly selective national Catholic teaching and research university in northern Indiana about ninety miles from Chicago. Approximately 8,200 undergraduates and 3,100 graduate students pursue a broad range of studies. For more information about the University of Notre Dame, please visit the University of Notre Dame homepage at http://nd.edu/. The Hesburgh Libraries (http://library.nd.edu) hold about 3.5 million volumes and provide access to more than 23,000 serials. The Libraries have 124 staff and 50 librarians. The Libraries are a member of the Academic Libraries of Indiana (ALI), ARL, NERL and other consortia. The University of Notre Dame is an Equal Opportunity/Affirmative Action Employer strongly committed to diversity. We value qualified candidates who can bring a variety of backgrounds to our community.

## Further details & application instructions:

This position posting and application instructions can be found on the Interfolio website: apply.interfolio.com/34140

Interested candidates must submit a curriculum vitae and a letter of application that includes statements about the following: 1) expectations of benefit from the program, 2) the value of diversity in libraries and the applicant's strengths appropriate to a residency with a goal of diversity in libraries, 3) specific academic library areas of interest and experience, and how these address the libraries' strategic priorities, and 4) where this advertisement was seen.

This position posting and additional information about Hesburgh Libraries can be found on the Libraries' website: <a href="http://www.library.nd.edu/about/employment/">http://www.library.nd.edu/about/employment/</a>

Review of applications will begin immediately and will continue until the position is filled. The expected start date for this position is July 1, 2016.

For additional information about working at the University of Notre Dame and various benefits available to employees, please visit <a href="http://hr.nd.edu/why-nd">http://hr.nd.edu/why-nd</a>. The University of Notre Dame supports the needs of dual career couples and has a Dual Career Assistance Program (<a href="http://hr.nd.edu/employment-opportunities/dualcareer/">http://hr.nd.edu/employment-opportunities/dualcareer/</a>) in place to assist relocating spouses and significant others with their job search.

The University of Notre Dame seeks to attract, develop, and retain the highest quality faculty, staff and administration. The University is an Equal Opportunity Employer, and is committed to building a culturally diverse workplace. We strongly encourage applications from female and minority candidates and others that will enhance our community. Moreover, Notre Dame prohibits discrimination against veterans or disabled qualified individuals, and requires affirmative action by covered contractors to employ and advance veterans and qualified individuals with disabilities in compliance with 41 CFR 60-741.5(a) and 41 CFR 60-300.5(a).